



Holiday Lighted Parade

Presented by: Josleyn Transport



Saturday, December 6th, 2025
6pm Through Downtown Janesville

In partnership with The City of Janesville, Downtown Janesville Inc, Avondale Roofing and Janesville Area Convention & Visitors Bureau we are happy to present the Janesville Jolly Jingle Holiday Lighted Parade! We are looking for various community/youth groups and organizations, bands, businesses, non-profits, church groups, etc. to be a part of this unique event!

Below you will find basic event information, important dates and the entry application form. Detailed event information will be discussed during the pre-parade meeting.

Items to be completed:

- Mail, email, or drop off this application.
- Please write a brief description below about your parade entry. This will be read by our parade announcers stationed at the Marvin W. Roth Community Pavilion and near Hedberg Public Library on Main St.
- Entries that consist of a vehicle or float must provide a copy of a valid driver's license of the driver and a proof of liability insurance for the vehicle. Entries consisting of horses must have a Coggins certificate.

Pre-Parade Meeting:

- Tuesday, November 18th at 5pm Virtual (via Microsoft Teams)
- Each parade entry **MUST** have a representative present at this meeting. The meeting will be recorded for others who are unable to attend. We will discuss rules and regulations and answer any questions. Parade representatives attending the meeting should have their emails noted in the "Additional Email(s)" section.

Important Dates

Application Deadline: November 10th

Pre-Parade Meeting: November 18th

All Documents Due: November 21st

NO FEE FOR ENTRY!

Please return completed form:

Via mail or by visiting our office: City of Janesville, Recreation Division

18 N. Jackson St., P.O. Box 5005, Janesville, WI 53547-5005

Via email: collotone@janesvillewi.gov

Please contact Recreation Office at (608) 755-3030 or yostn@ci.janesville.wi.us with questions.

2025 Holiday Lighted Parade

Entry Application Form

Name of Entry/Group: _____ Est. # of People: _____

Check One: Returning Entry _____ New Entry _____

Contact Person: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Cell Phone: _____

Email: _____

Additional email(s) for parade meeting link invite:

Type of Entry (i.e. youth, school, club, business, church, non-profit, etc.):

All entries, even walking groups must have lights as it is a lighted parade

Please check ALL that apply that will be included with your entry:

☐ Vehicle Make & Model (max. 2/entry; both vehicles MUST be different as space is limited):

☐ Trailer/Float Size (length in feet): _____

☐ Music (speakers, choir or band, etc): _____

☐ Walking Group

☐ Live Animals (What Type): _____

Is window paint acceptable on your vehicle? (used to note entry #) Yes _____ No _____ N/A _____

If an award winner last year, please indicate what number position you would like to be in for this year's parade order ____

Entry Announcement (Read during parade. Max of 3 sentences and 30 words; If more it will be reduced to first 30 words.)

Waiver for Participation

In consideration of the CITY'S acceptance of my/our use of its premises and equipment and upon payment of fee, if any, for participation in this event/activity, I hereby, for myself, and any minor for whom I am signing for, and for my/our heirs, executors, assigns and administrators waive and release any and all rights, claims and causes of action for damages, injuries, and payments whatsoever that I may have against the CITY OF JANESVILLE, a Wisconsin municipal corporation located in the County of Rock, and each and every of the CITY'S elected and appointed officials, employees, representatives, agents, heirs and assigns, jointly and severally, from and suffered by me and/or the minor (if any) named herein at any activity, event, or place sponsored by the CITY OF JANESVILLE or other organizations or persons utilizing CITY OF JANESVILLE properties or equipment. This waiver and release applies to any and all activities, including arrival and departure from CITY, public or private property. I/we agree to hold harmless the CITY OF JANESVILLE, and each and every of its elected officials, employees, representatives, agents, and their executors, administrators, heirs, and assigns, for any and all injuries incurred upon CITY OF JANESVILLE property, or events related to such participation once I have entered upon the CITY'S property, or the activity or event. I am assuming any and all responsibility for any and all injuries, damages, risks and claims. **By signing below, I acknowledge reading the above waiver statement. I have read and understand the procedures, rules, & regulations.**

Signature _____

Date _____